Appalachian State University
Interfraternity Council
Constitution and Bylaws

The Interfraternity Council (IFC) shall be a council of Appalachian State University with the right and authority to exercise all rulings and procedures dealing specifically with the social fraternity system of A.S.U. This special council shall discharge its duties and responsibilities in accordance with the following bylaws and Procedures.

Article I
Preamble

In order to further the advancement of the American Fraternity System, which is a positive and greatly contributing influence on college campuses, we, the members of the Interfraternity Council of Appalachian State University, do hereby subscribe these Bylaws and Procedures to serve and promote the interest of the individual, each fraternity, Appalachian State University, and the community in which we operate.

Article II
Name

This organization shall henceforth be known as the Interfraternity Council of Appalachian State University, hereafter referred to in these Bylaws and Procedures as the IFC.

Article III
Purpose and Procedures

1. Strengthen and promote the interests and general welfare of the Appalachian State University Fraternity System.
2. To make recommendations to the Center for Student Involvement and Leadership on matters of mutual interest to all fraternity organizations at Appalachian State University.
3. To insure mutual cooperation between the social fraternities and the officials of Appalachian State University.
4. To promote a strong scholastic attitude among the member fraternities.
5. To promote a strong and growing membership among all of the member fraternities through an organized recruitment program.
6. To promote good leadership in the IFC and member fraternities through participation in various seminars and conventions.
7. To promote involvement in and service to the community by each member fraternity.
Article IV
Membership

Section 1 Membership of the Appalachian State University IFC shall consist of all national and local men’s general social fraternities approved by the IFC and the University Administration.

Section 2 There shall be two (2) types of membership in the IFC: full membership and associate membership.

Section 3 Any social fraternity formed after the adoption of these bylaws and procedures must follow the colonization and petitioning procedures enumerated in these bylaws and procedures.

Section 4 Each fraternity formed after the adoption of these bylaws and procedures, recognized under the procedures for colonization, shall become an associate member of the IFC, until such time as they receive full recognition.

Article V
Minimum Standards

Section 1 Any member fraternity whose membership fails to meet the requirements as outlined in Appendix A (Standards of Excellence) of the IFC Bylaws and Procedures shall be placed on probationary status.

Section 2 Non-compliant chapters will be subject to the progressive sanctions as outlines in the Standards of Excellence.

Article VI
Officers and Elections

Section 1 The elected officers of this IFC shall be the President, Vice President Standards, Vice President Recruitment, Vice President Programming, Vice President Administration, and Vice President Finance. (Attached Appendix B: Flowchart of Officers)

Section 2 Elections of Officers and rules and requirements governing them are as follows:

   a) Elections shall be held the last meeting in November, with nominations being accepted the preceding meeting.

   b) An individual may be nominated for more than one office. Voting shall be done on a per office basis beginning with the President and working in descending order.
c) The term of office shall last from the first scheduled IFC meeting after the November election until the next scheduled IFC election in November.

d) To be eligible for office in IFC, a person must have at least a 2.5 cumulative G.P.A.

e) To be eligible for any elected office the candidate must have a minimum of one (1) semester prior experience as an IFC member or executive officer in his organization.

f) To be eligible for office, the candidate must be a matriculated student at Appalachian State University at the time of his election, must be a full time student, and must have at least one (1) full calendar year of his academic studies left to complete at Appalachian State University.

Section 3 In the event that a vacancy should occur during a regular term, regular election procedures will be followed with nominations and elections at the regular meeting after the presiding officer has been notified of the vacancy.

Section 4 Any officer may be impeached upon evidence of and conviction by the IFC Judiciary, A.S.U Student Judiciary, or Civil Court for embezzlement, falsifying records, or the acts which reflect irresponsibility to the office he holds.

Article VII
Judicial Committee

Section 1 The IFC Judicial Committee is established to promote dignity, equality, and justice between IFC member fraternities, the University, and the Boone community.

Section 2 The rules and regulations governing the IFC Judicial Committee shall be set forth in the procedures of the bylaws.

Article VIII
Voting

All full member fraternities of the IFC shall have two (2) votes each, with associate members having one (1) vote each.

Article IX
Amendments

These bylaws and procedures may be amended by a vote of three-fourths (3/4) of the voting membership of the IFC. Each amendment must be laid on the table two (2) weeks before a final action is taken.

Article X
Dissolution
Should the IFC of Appalachian State University ever cease to exist or be dissolved, all assets under its jurisdiction at the said time shall be transferred to an A.S.U Scholarship fund for academic recognition.

Article XI
Ratification

These bylaws were updated and shall become effective February 11, 2009 as ratified by a three-fourths vote of the IFC membership and supersede all previous procedures.

Interfraternity Council Procedures

Appalachian State University

Article I
Membership and Representation

Section 1 Each member fraternity shall be represented at IFC meetings by three (3) delegates, one of which must be the president and the remaining two regularly attending representatives.

Section 2 The IFC officers shall not be considered representatives of their respective fraternities.

Section 3 All representatives must be initiated members of an IFC organization (unless representing a colonizing chapter) and shall be full time students as defined by Appalachian State University.

Article II
Meetings

Section 1 The regular business meetings of the IFC will be held bi-weekly with a time and date to be decided upon at the first meeting of each semester, unless otherwise determined by the council.

Section 2 Special meetings of the IFC may be called by the IFC President, upon the request of at least half of the representatives of the IFC, or upon the request of the IFC advisor.

Section 3 Committee meetings will be held at the convenience of the committee members.
Section 4 The IFC Executive Board shall meet weekly with the IFC advisor.

Section 5 Ample notice of all special meetings must be given prior to that meeting.

Article III
Order of Business

The order of business for all meetings of the IFC shall be:
1) Call the meeting to order.
2) Roll Call
3) Guest Speaker(s), if applicable
4) Advisor Reports
5) Officer Reports
6) Committee Reports
7) Chapter Reports
8) Old Business
9) New business
10) Discussion
11) Adjournment

Article IV
Quorum

Two-Thirds (2/3) or more of the total membership of the IFC shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be considered an act of the IFC.

Article V
Parliamentary Procedures

All IFC meetings shall follow Robert’s Rules of Order or standard parliamentary procedures.

Article VI
Elected Officer Duties and Responsibilities

Section 1 President:

a) Shall be chief presiding officer at all IFC meetings.
b) Shall perform all those duties normally associated with his position and to act in the best interests of the IFC at all times.
c) Shall vote only in the event of a tie.
d) Shall have appointment and removal power of all committee members with the approval of the Executive Board.
e) Shall have the power to call all special meetings.
f) Shall co-sign all IFC checks along with the VP Finance.
g) Shall be the official representative of the IFC at all University, community, or regional functions and meetings that the IFC attends unless otherwise designated.
h) Shall be responsible for the effective functioning and operating of the IFC.
i) Shall meet with the Greek Advisor before any recommendation is formally presented.
j) Shall prepare a summary of his term, accomplishments, changes, and major event dates.
k) Shall keep office hours (minimum of 2 per week)
l) Shall organize a workshop for all possible candidates seeking office prior to the November election.
m) Shall be chairman of the IFC Executive Board.
o) Shall attend a regional interfraternity conference

Section 2 Vice President Administration

a) Shall be familiar with the duties, functions, and responsibilities of the IFC president and assume those duties in his absence.
b) Shall be responsible for the appointment of the Secretary and Historian positions with the approval of the IFC executive board.
c) Shall serve as parliamentarian of the IFC.
d) Shall hold cabinet meetings, prior to the meeting of the IFC executive board.
e) Shall serve as chief investigator of IFC member infractions.
f) Shall be a member and recorder for the IFC Executive Board and Judicial Committee.
g) Shall keep office hours in the Greek Office. (minimum 2 per week)
h) Shall report to the IFC President.
i) Shall be a member of the IFC Executive Board.
j) Shall attend a regional interfraternity conference

Section 3 Vice President of Standards

a) Shall be responsible for insuring the enforcement of and compliance with all IFC and University policies and guidelines.
b) Shall serve as the Sergeant-at-arms of the IFC.
c) Shall be chief justice of and preside over IFC Judicial Committee meetings.
d) Shall be responsible for the education of the member organizations on IFC and University policies and guidelines.
e) Shall advise the Vice President of Programming for the Scholarship Banquet (Greek Awards Ceremony).
f) Shall serve as the Chairman of the Standards Board.
g) Shall organize a Standards of Excellence Board as approved by the IFC Executive Board.
g) Shall keep office hours in the Greek Office. (minimum 2 per week)
h) Shall report to the IFC President.
i) Shall be a member of the IFC Executive Board.
j) Shall attend a regional interfraternity conference

Section 4 Vice President of Programming

a) Shall be co-chairman of the Greek Week committee with the National Pan-Hellenic Council representative and Panhellenic Council Vice President of Programming.
b) Shall appoint the Greek Week committee as approved by the IFC Executive Board
c) Shall co-chairman the Greek Leadership Summit with the National Pan-Hellenic Council representative and Panhellenic Council Vice president of Programming.
d) Shall appoint the e/Greek Olympic chairman with the approval of the IFC Executive Board
e) Shall serve as co-chairman for the Annual Greek Awards program with the National Pan-Hellenic Council representative and Panhellenic Council Vice President of Programming with the advisement of the IFC VP of Standards
f) Shall keep office hours in the Greek Office. (minimum 2 per week)
g) Shall report to the IFC President.
h) Shall be a member of the IFC Executive Board.
i) Shall attend a regional interfraternity conference

Section 5 Vice President of Recruitment

a) Shall be chairman of the IFC Recruitment Committee charged with the responsibility for and coordination of all IFC Recruitment rules, publications, projects, activities and functions.
b) Shall maintain an effective filing system of all organization new members or associates.
c) Shall hold cabinet meetings, prior to the meeting of the IFC executive board
d) Shall be responsible for the IFC New Member committee, charged with the responsibility of all IFC new member programs
e) Shall keep office hours in the Greek Office (minimum 2 per week)
f) Shall report to the IFC President.
g) Shall be a member of the IFC Executive Board.

Section 6 Vice President of Finances

a) Shall maintain current and accurate records and ledgers on all financial transactions of the IFC.
b) Shall collect and disburse all funds approved by the IFC.
c) Shall be required to co-sign all financial account transactions of the IFC along
with the President.

d) Shall present a monthly financial report and statement to the IFC.
e) Shall deliver all funds, vouchers bonds, checks, records, software and codes, and books to his successor.
f) Shall be chairman of the Budget and Finance Committee, charged with the responsibility for and coordination of an IFC budget.
g) Shall keep office hours in the Greek Office (minimum 2 per week)
h) Shall report to the IFC President.
i) Shall be a member of the IFC Executive Board.

Article VII
Appointed Officer Duties and Responsibilities

Section 1 – Secretary

a) Shall keep concise minutes of all IFC business meetings and distribute these to the SGA Vice President, Panhellenic Council, NPHC, IFC Advisor and each member organization.
b) Shall keep a typewritten record of minutes, along with a permanent bound record book.
c) Shall preserve and maintain all IFC documents, letters, and correspondence received.
d) Shall maintain a current record of all organization active and associate members each semester.
e) Shall carry out any other duties and responsibilities assigned by the IFC Vice President of Administration.

Section 2 – Historian

a) Shall act as chief public relations officer of the IFC.
b) Shall serve as webmaster for the IFC webpage.
c) Shall act as the official correspondent for the IFC and act on all correspondence received.
d) Shall keep records and photos of Greek events.
e) Shall carry out any other duties and responsibilities assigned by the IFC Vice President of Administration.

Section 3 – Greek Olympics Coordinator

a) Shall be responsible for the coordination of ASU Greek Olympics/Intramurals with the help of the UREC department.
b) Shall carry out any other duties and responsibilities assigned by the IFC Vice President of Programming.
Article VIII

Committees

Section 1 The IFC shall consist of two (2) types of committees; those being standing and special committees.

Section 2 The Standing Committees of the IFC shall be:
   a) Executive Board Committee
   b) Judicial Committee
   c) Greek Week Committee
   d) Recruitment Committee
   e) Standards of Excellence Committee
   f) Greek Leadership Committee
   g) Finance Committee
   h) New Member Education Committee

Section 3 Special Committees shall be appointed by the IFC President for a period not exceeding the term of office of the president. These Special Committees may be re-appointed by the next president.

Section 4 Committee membership is open to all IFC representatives and any interested organization members. Committee members will be appointed by the President with Executive Board approval and under the direction of the appropriate executive officer.

Section 5 Members of any committee may be removed by the President with the approval of the Executive Board for failing to perform their duties satisfactorily, or for any conduct detrimental to the work of the committee.

Section 6 All committees shall give oral reports during the accepted order of business at regular IFC meetings. Should the president and the Executive Board request, all committees shall file written reports on their plans, policies, and procedures concerning the IFC.

Section 7 Any policies and/or procedures made by any committee affecting the IFC must be approved by a majority of the IFC.

Section 8 The general duties and responsibilities of the Standing Committees shall be as follows:
   a) Executive Board shall consist of the elected officers of the IFC with the President acting as chairman. The Board shall be concerned with the general operation of the IFC.
   b) Judicial Committee is charged with those responsibilities set forth in the Procedures of the IFC.
   c) Greek Week Committee shall be responsible for the planning and operation of all Greek Week activities.
d) The Recruitment Committee is charged with formulating and presenting a recruitment plan to the IFC for discussion and voting no later than one month prior to the end of the preceding semester. This recruitment plan will detail all recruitment dates, rules, and regulations by which all IFC affiliated organizations must adhere. This committee also has the power to plan, supervise, and orchestrate any recruitment and/or recruitment related activities. Following this aforementioned vote the established recruitment plan may not be altered until after the end of the voted upon recruitment period. This committee shall be comprised of every IFC organization’s recruitment chair.

e) Standards of Excellence Committee shall be responsible for holding each organization accountable for upholding the IFC Standards of Excellence (Appendix A). Hold two meetings per semester with each organization regarding each organization’s compliance with the IFC Standards of Excellence (Minimum of one organization’s executive council present at compliance meeting). Purpose of committee is for the emphasis of scholarship’s importance for each IFC organization.

f) Greek Leadership Committee shall be responsible for the planning and operation of the Greek Leadership Summit

g) Finance Committee shall be responsible for all IFC organizations financial obligations.

h) New Member Education Committee shall be responsible for overseeing all new member education programs and shall be made up of all new member educators for every IFC organization.

Article IX
Judicial Committee

Section 1 Composition: The Judicial Committee of the IFC shall be composed of voting Justices. Two of the Justices shall be the Vice President Standards and the Vice President of Administration the IFC with the remaining Justices being the presidents of each full member and affiliate fraternity.

Section 2 Positions:
   a) The Vice President Standards of the IFC shall serve as Chief Justice of the Judicial Committee with voting power only in the event of a tie.
   b) The Vice President of Administration of the IFC shall serve as a member of the Judicial Committee.
   c) Each organization president shall serve as a voting justice on the court.

Section 3 Full Court:

A full court for the hearing of cases shall consist of all organization presidents, the Vice President Standards, and the Vice President of Administration. Cases may be heard by less than a full court if agreed upon by the defendant.

Section 4 Jurisdiction:
   a) Violations of all rules, procedures and policies regarding Greek organizations affiliated with the IFC.
b) Violations of the IFC Bylaws and Procedures, University Policy, and all laws passed under it.

c) Interpretation of the IFC Bylaws and Procedures, and all laws passed under it.

d) Actions that are taken by the Executive Board.

e) Controversies arising between member fraternities and conduct of member fraternities.

f) Actions by individual or individuals of a fraternity that violate IFC and University Policy.

Section 5 Procedures:

a) The Judicial Committee shall establish procedural regulations, rules, and policies that promote dignity, equality, and justice between member fraternities, the University and the Boone community.

b) The following are minimum standards of operations and guidelines. These are to be included in any regulations promulgated by the Judicial Committee.

1. Commencement of Action- An action against any Greek organization is commenced by filing a complaint with the Vice President Standards. Upon receiving a complaint the Vice President Standards will determine if action should be taken due to the investigation made by the Vice President of Administration.

2. Notice of Complaint- The organization(s) against whom the complaint is filed shall receive notice not less than ten (10) business days prior to the hearing before the council. Such notice shall include the time, place, charge, and procedure to be followed in the prosecution of the case.

3. Record of proceedings- A complete record of all hearings before the Committee shall be maintained by the Vice President of Administration of the IFC or someone designated in his absence. These records are open to all parties involved.

4. Closed Hearings- All hearings shall be closed unless an open hearing is requested by the organization/defendant.

5. Burden of Proof- It is assumed by the council that any organization against whom action is sought is innocent until proven guilty by its accuser.

6. Rights of the Accused are as follows:

   i. The right to counsel.

   ii. Right to confront one’s accuser. Unless the accuser wishes to remain anonymous.

   iii. The right to call witnesses and introduce evidence on one’s behalf.

   iv. The right of the accused to have a fair, just, and speedy hearing.

   v. The right to cross-examine witnesses.

   vi. The right to remain silent and have no inferences of guilt drawn from such silence.

   vii. All other student rights enumerated in the Student Rights and Responsibilities Handbook.

7. The Right of Appeal- The decisions of the IFC Judicial Committee may be appealed to the director of the Center for Student Involvement and Leadership within seven (7) days after the Committee’s decision is made.
Section 6 Judicial Ethics
   a) A justice should use his discretion to disqualify himself if he believes that a party could improperly influence his decision or unduly enjoy his favor.
   b) When considering a case, a justice should always bear in mind that he is deciding whether a particular rule of statute has been violated and not whether in his own point of view a social harm has been committed by the accused. A justice should, however, consider social harm when deciding upon disciplinary measure to be imposed on a guilty defendant.
   c) Proceedings of the courts should be conducted with fitting dignity and decorum, and should reflect the importance and seriousness of the hearing.
   d) In the case that the VP Administration or VP Standards is part of the chapter that is in question, or that himself is having charges brought against him, he shall step aside in his duties and the President will appoint the appropriate replacement.

Article X
Finances

Section 1 Dues:
   a) The dues shall be based on a four dollar ($4.00) per member, affiliate, as well as a $40 base fee.
   b) Dues are to be paid by the second general business meeting of each semester, unless otherwise stipulated by the IFC.
   c) Failure to pay dues by the specified date will result in a ten percent (10%) weekly increase in the delinquent organization’s dues.
   d) Special assessments to cover costs of specific instances beyond that already budgeted must be approved by two-thirds (2/3) of the IFC.

Section 2 Budget:
   a) A special Budget and Finance Committee is charged with the responsibility of formulating and supervising the annual IFC budget.
   b) The IFC will have an accounting period beginning July 1st and ending June 30th of the following year.
   c) The budget for the following year must be approved by a majority of the IFC at the last regular meeting in May.

Section 3 Fines:
   a) Each IFC organization member is required to have at least three (3) representatives at each meeting of the IFC. Failure to attend a meeting will result in a two dollar and fifty cents ($2.50) fine per member absent.
   b) Failure to pay outstanding debts to the IFC by member fraternities within fifteen days following notification will result in the members’ voting rights and participation in fraternity functions suspended.
   c) Fines may be established by each IFC Executive Board when so deemed necessary.
Article XI
IFC Member Organization Qualification Standards

(Bronze Chapters) Chapters of Minimum Standing- These will be the baseline expectations for Greek chapters to be fully recognized by the University. If chapters do not meet these minimum standards, they will be considered “non-compliant” chapters and will face progressive sanctions (see “Non-Compliant Chapters” below). If a chapter remains non-compliant for more than 3 semesters they will be reviewed and considered for closing. There is no point range for minimum standards; all expectations must be met to be in good standing.

Expectations are the following:

a) 2.5 Chapter and 2.5 New Member Class GPA
b) 1 chapter wide community service/philanthropy project per semester
   -expectation is that all members participate with work, personal or academic excuses accepted on a case by case basis
c) At least one faculty/staff advisor- does not have to be a member of the organization
d) Minimum delegation requirement of IFC present at meetings (2 exceptions per semester; other exceptions on a case by case basis with written or verbal notification in advance)
e) Semesterly dues paid to IFC on time (no late fees)
f) Must have a weekly meeting on campus
g) Must submit a copy of the new member education program to Greek Advisor 2 weeks prior to recruitment period
   -document must include a timeline for new member period, an agenda for the program, notification of all off campus events and travel, expectations of the new members, and educational programs planned
h) Must submit a copy of recruitment schedule to IFC VP Recruitment 10 working days prior to recruitment period
i) Must have at minimum active chairs designated for areas of scholarship, housing, standards, recruitment, and community service (exceptions can be made if chapter can show cause).
j) SDR’s, new officer forms, chapter rosters and all requested documentation must be completed and submitted to CSIL on time
k) Participation in All-Greek Community programs as requested (Greek Week, GLC, Greek 101, speakers, educational programs, etc.)

Some potential programs would include:

1. alcohol/underage drinking
2. hazing
3. academic success
4. chapter ritual/values
5. diversity/multiculturalism
6. social policy and risk management
7. recruitment
8. officer training/transition  
9. leadership development  
10. budget/fiscal management  
11. career development and planning  
12. health and wellness  

*some programs may only apply to specific members, and all program requests will include a minimum delegation requirement

l) Chapter fully insured with liability coverage  
m) Associate/new member programs shall last no longer than 8 weeks with opportunities to apply for extensions on a case by case basis  
   - application for extension would include a statement of rationale for increase; a letter of support from the regional or national office, and local advisor(s); and, a detailed explanation of what will happen during the extension.  

n) risk management policy in place that addresses social function guidelines, alcohol use, fire safety, hazing, and sexual assault/abuse (i.e. full adherence to FIPG)  
o) Alcohol free recruitment  
p) chapters adhere to all national/international organization policies not addressed in this document  
q) At least 1 officer has attended their organization’s regional, state or inter/national leadership conference/convention within the last year  
r) minimum membership levels must be consistent with expectations of individual council by-laws (IFC-15)

Membership level must be no lower than 50% of the Fraternity Men’s average organization size for two consecutive semesters

Article XII  
Colonization  

Interfraternity Council  
Appalachian State University Fraternity Expansion Policy  

When it has been determined that a new fraternity is needed to strengthen the Greek community, the procedures outlined below will be followed. These procedures have been set in place to insure that the advancement of a new Greek social letter fraternity, as recognized by the NIC, will occur in a ordered and structured fashion that will only enhance the Greek system of ASU.

All social, men’s fraternities seeking to colonize/expand to ASU after January 1, 2006 will be required to follow the standards and practices set forth in this policy.

Section 1: Provided colonization approval is granted by the Center for Student Involvement and Leadership the IFC will support the expansion process for all nationally
affiliated men’s social fraternities. This model for controlled expansion respects the NIC open expansion directive stating that, “The North-American Interfraternity Conference, states its support for open, unrestricted expansion for all college and university fraternity systems, and charges Interfraternity Councils and member fraternities to move toward such a program”, while maintaining campus based authority over the process to ensure success for all parties involved.

Section 2: At the request of any nationally affiliated men’s social fraternity, or when the IFC or Center for Student Involvement and Leadership deems expansion to be necessary, the IFC President will appoint an expansion committee which will be a separate group consisting of three members of the current executive board (President, Vice President Recruitment and VP Administration), four organization presidents who will be able to see the expansion process through, and the Greek Advisor. One person will serve as the recording/corresponding secretary. The ad-hoc members of this committee will be selected by the IFC President and Greek Advisor based upon experience in the Greek system.

Section 3: The Expansion Committee will research the impact a new fraternity will have to the Greek system of ASU in respect to campus involvement, recruitment, philanthropy, and organization numbers. They will also be responsible for setting up and researching a petitioning fraternity or recommended list of fraternities with strong nationals that will fit into the current Greek community.

Section 4: Expansion and the timeframe that it will happen under falls solely under the discretion of the Expansion Committee, the CSIL, and the IFC for the best interest of the existing fraternal community and the University.

Section 5: The Expansion Committee will contact those organizations that have expressed prior interest to the Center for Student Involvement and Leadership to expand at ASU, and contact additional organizations at their discretion. This communication will request specific information, such as national support in order to establish a colony, area alumni support, number of alumni in area, risk management and alcohol policies, leadership and new member educational programs, etc. The expansion committee will review all materials and select a number of organizations at their discretion to invite to campus to make presentations to the IFC and Greek community.

Section 6: A formal request for colonization must me submitted by the national fraternity to the Greek Advisor via the CSIL, who will submit it to the Expansion Committee.

Section 7:

Section 7: Presentations are organized and scheduled by the Expansion Committee. Invitations will go out to all fraternity organization presidents, advisors, and sorority chapter presidents. Provided that the presenting organizations meet all expectations and standards of the Greek community, all organizations selected to make presentations will have the chance at having equal opportunity to be invited to start a colony at ASU. It is a
matter of deciding the order for colonization.

Section 8: The presentations made by the national fraternity must include the following information when applicable. A checklist of expectations will be provided by the expansion committee to the national fraternity.

1. Logistical Information:
   a) Name of Fraternity.
   b) Founding Date and Location.
   c) Current number of colonies.
   d) Current number of undergraduate members and current number of alumni.
   e) Average organization size.
   f) Number of organizations closed in the last five years and their reasons for closing.
   g) Membership Costs: new member, initiation fees, insurance, regular dues.

2. Program Policies:
   a) Position on Risk Management, and its correspondence with the current ASU Risk Management practices.
   b) Position on Hazing.
   c) Length/focus of new member education.
   d) Minimum standards for potential new members.
   e) Scholarship program.
   f) Community Service program.
   g) Constitution and By-law highlights.
   h) How the organization plans to meet and potentially exceed the new Standards of Excellence program being phased in the ASU Greek System.

3. Colonization:
   a) List and status of colonies established in the last five years.
   b) Procedures for colonization (potential time-line if plausible).
   c) Ongoing support for colony
      i. Consultant visits
      ii. Recruitment support
      iii. Additional resources
   d) Criteria for chartering.

4. Organizational Support:
   a) List of all organizations and locations
   b) Volunteer support at the district and local level

5. Resources:
   a) (Inter) National Headquarters
      i. Foundation Scholarship/loans
      ii. Housing Support/ (Inter) National Housing Corporation
      iii. Leadership Schools or conventions
      iv. Publications
   b) Boone, NC
      i. Nearest chapter
Section 9: After the presentations have been made, the expansion committee will sit down
and devise a time-line plan of merging the potential colonies into the Greek system of
ASU. Once a plan is formed, the Expansion Committee will make a presentation of its
findings and decisions to the CSIL and IFC.
Section 10: Upon consensus approval by the CSIL and IFC, written information is then
sent to those national organizations participating in the presentations. An invitation and
preferred timeline for colonization is sent to the organization that will be the first in the
order to colonize. No firm timelines or dates will be given to other participating
organizations until the priority organization’s colonization has been completed.

Section 12: Upon arrival at Appalachian State University, the potential colony must
follow the procedures set forth in the IFC Constitution for colonization and full
integration into the ASU Greek System.

Article XIII
Installation

Section 1 A colony or local fraternity must operate successfully for two consecutive
semesters, excluding the summer session, before it may be chartered by the national
fraternity. Organization approval must be obtained from the IFC and advisor to
fraternities.

Section 2 A petition for charter must be submitted to the IFC and the Greek Advisor at
least one (1) month prior to the chartering date. The petition should include the following
information:
   a) A list of colony members and pledges, their academic standing classifications,
and positions held in the organization.
   b) Bylaws of the colony.
   c) History of accomplishments of the colony.
   d) Financial reports for the preceding semester or year, including the balance
sheet, income statement, expense statement, and a written budget.
   e) A letter of approval and support from the national fraternity assuring that the
colony is being chartered by the national fraternity.
   f) Any additional letters of approval, recommendations, or support that the colony
wishes to enclose, and any additional information requested.
   g) A faculty advisor who meets the established university requirements.
   h) A 2.50 cumulative G.P.A for the entire colony.

Section 3 The organization must have a minimum membership of twenty-five (25) men
who meet IFC membership or initiation standards, with at least two-thirds (2/3) planning
to return the following semester.
Section 4 Any colony that fails to charter within four (4) consecutive academic sessions, excluding the summer sessions, will have its recognition declined and will be closed.

Article XIV
Recruitment

Section 1 The IFC supports and protects the rights of its individual member fraternities to recruit new members into their organization.

Section 2 The IFC is charged with developing, planning, implementing, and evaluating the IFC Recruitment program including all rules, regulations, activities, and promotion associated with Recruitment. All are subject to approval by the IFC.

Section 3 The IFC is supportive of the concept of a system-wide dry recruitment program and will promote and assist with its implementation at the organization level.

Section 5 Fraternity Recruitment is open to any first semester freshman with a high school GPA of 2.85 or higher, any transfer student, or any male student that has 12 completed semester hours with a GPA of 2.25 or higher. All prospective recruits must register through the Greek webpage prior to receiving a bid in order to ensure eligibility.

Section 6 A recruitment function is defined as any activity whose purpose is to promote a particular IFC organization to prospective members. This includes any organization-sponsored event and any activities undertaken by individual organization members, regardless of time of year.

Section 7 Any violation of this dry recruitment policy will be subject to an IFC Judicial Committee hearing.

Section 8 Any form of bid, written or oral, may not be issued to a prospective member prior to the date and time established by the IFC during structured recruitment periods and designated time frames prior to structured recruitment. Bids may be extended to eligible prospects outside of these designated time frames.

Section 9 All recruitment activities must be in compliance with state, local, and federal laws. Activities must also be in compliance with the bylaws and regulations of the respective national fraternity and the Interfraternity Council.

Section 10 Organizations must follow campus policies regarding the posting of fliers, sandwich boards and posters for recruitment. Bi-folds, tri-folds, letters, and banners may be used under the direction of the IFC. There is neither a designated maximum amount, not a size restriction relating to these forms of advertising.

a) Each organization is responsible for their own advertisements and the IFC will not be responsible for anything lost or damaged.
b) If there is sufficient evidence that any fraternity is caught vandalizing or tampering with another fraternity’s advertisement, the entire organization will be held responsible and punishments will be determined on a case-by-case basis by the IFC.

Article XV
Pledging Requirements

Section 1 Associate members must have met eligibility requirements as stated in Article XIV Section 5 to receive a bid to become a new member.

Section 2 If the potential new member transfers from another institution, he is exempted from the GPA requirement for their first semester at ASU, and must have completed a full course load at their prior institution.

Section 3 All prospective pledges or associate members must be registered through the Greek webpage registration process. If a chapter fails to register a prospective member or bids an ineligible student, the IFC Executive Board reserves the right to terminate the new member’s pledge period, in addition to other sanctions.

Section 4 New member education programs (pledging) may last a maximum of 8 weeks, and must conclude by the date established by the IFC Executive Board each semester.

Article XVI
Initiation Requirements

Section 1 The prospective initiate must be a matriculated student in good academic standing at Appalachian State University with a cumulative 2.25 G.P.A or higher, with the exception of transfers and first semester freshman.

Section 2 The prospective initiate must be registered.

Section 3 Initiation must take place immediately after the maximum 8 week new member education period. Exceptions to this policy may be granted on a case by case basis or when an organization’s national policies prohibit initiation of first semester freshmen.

Article XVII
Hazing

The IFC of Appalachian State University outlaws the use of hazing or “Hell Week” related activities. The IFC abides by the ASU Hazing Policy as outlined in the Code of Student Conduct and College Fraternity Secretaries Association Statement of position on hazing and pre-initiation activities.
Article XVIII
Summer Session

The IFC will meet during the summer session if so decided upon at the last meeting of the Spring Semester. In such cases whereas summer session meeting are held, no dues will be collected or monies expended than what the budget states.

Article XIX
Amendments

These procedures may be amended by a two-thirds (2/3) vote of the voting membership of the IFC. Each amendment must be laid on the table two (2) weeks, or until the next meeting, prior to the final action being taken.

Article XX
Ratification

These procedures shall become effective* when approved by a three-fourths (3/4) majority of the voting members of the IFC. These bylaws supersede all previous bylaws.

These by-laws were last updated and re-ratified February 11, 2009.

Appendix A (Standards of Excellence)

IFC Standards
(Bronze Chapters) Chapters of Minimum Standing- These will be the baseline expectations for Greek chapters to be fully recognized by the University. If chapters do not meet these minimum standards, they will be considered “non-compliant” chapters and will face progressive sanctions (see “Non-Compliant Chapters” below). If a chapter remains non-compliant for more than 3 semesters they will be reviewed and considered for closing. There is no point range for minimum standards; all expectations must be met to be in good standing.
Expectations are the following:
   a. 2.5 Chapter and 2.5 New Member Class GPA
   b. 1 chapter wide community service/philanthropy project per semester
      -expectation is that all members participate with work, personal or academic excuses accepted on a case by case basis
   c. At Least one faculty/staff advisor- does not have to be a member of the organization
   d. Minimum delegation requirement of IFC present at meetings (2 exceptions per
semester; other exceptions on a case by case basis with written or verbal notification in advance)
e. Semesterly dues paid to IFC on time (no late fees)
f. Must have a weekly meeting on campus
g. Must submit a copy of the new member education program to Greek Advisor 2 weeks prior to recruitment period
   -document must include a timeline for new member period, an agenda for the program, notification of all off campus events and travel, expectations of the new members, and educational programs planned
h. Must submit a copy of recruitment schedule to IFC VP Recruitment 10 working days prior to recruitment period
i. Must have at minimum active chairs designated for areas of scholarship, housing, standards, recruitment, and community service (exceptions can be made if chapter can show cause).
j. SDR’s, new officer forms, chapter rosters and all requested documentation must be completed and submitted to CSIL on time
k. Participation in All-Greek Community programs as requested (Greek Week, GLC, Greek 101, speakers, educational programs, etc.)
Some potential programs would include:
   1. alcohol/underage drinking
   2. hazing
   3. academic success
   4. chapter ritual/values
   5. diversity/multiculturalism
   6. social policy and risk management
   7. recruitment
   8. officer training/transition
   9. leadership development
  10. budget/fiscal management
  11. career development and planning
  12. health and wellness
   *some programs may only apply to specific members, and all program requests will include a minimum delegation requirement
l. Chapter fully insured with liability coverage
m. Associate/new member programs shall last no longer than 8 weeks with opportunities to apply for extensions on a case by case basis
   -application for extension would include a statement of rationale for increase; a letter of support from the regional or national office, and local advisor(s); and, a detailed explanation of what will happen during the extension.
n. risk management policy in place that addresses social function guidelines, alcohol use, fire safety, hazing, and sexual assault/abuse (i.e. full adherence to FIPG)
o. Alcohol free recruitment
p. chapters adhere to all national/international organization policies not addressed in this document
q. At least 1 officer has attended their organization’s regional, state or inter/national leadership conference/convention within the last year
r. minimum membership levels must be consistent with expectations of individual council by-laws (IFC- 15)

**(Silver Chapters) Chapters of High Standing**- These chapters go above and beyond minimum expectations in their chapter organization, scholastic achievement, and involvement in the campus community. Point Range: 60-85 pts
a. Chapter and New Member GPA shall be within +/- .1 of all-men’s gpa (15 pts Chapter/15pts New Member)
b. Chapter is in Good Financial Standing with National Office and local council (10 pts)
c. 50% of chapter is involved in at least one other campus organization or has a part-time job (10 pts)
d. 2 chapter philanthropy/community service projects per semester (10 pts)
   -at least one project per semester will be a campus based project such as Freshman Move In, Dance Marathon, or MLK Challenge
e. At least 1 chapter advisor who is an initiate (5 pts)
   -does not have to live in Boone but meets with the chapter at least 2 times per semester
f. Membership must be within 90% of chapter avg. for IFC (10 pts)
g. Chapter has had no more than 1 judicial infraction in the last year as determined by the J-Board (10 pts)

**(Black and Gold Chapters) Chapters of Excellence**- These chapters are models for the Greek community and have achieved the highest levels of standard bearing. Point Range: 60-80 pts
a. Chapter & New Member GPA is above .1 over all-men’s gpa (15pts Chapter/15pts New Member)
b. 75% of chapter is involved in at least one other campus organization or has a part-time job (10 pts)
c. 3 or more philanthropy/community service projects a semester to include chapter participation in at least one campus based project each semester, i.e., Freshman Move In, Dance Marathon or MLK Challenge (“chapter participation” to be defined as at least 60% of chapter in attendance; “campus based” to be defined as sponsored, hosted, or coordinated by a University office, department or recognized club or organization)(10 pts)
d. An active Alumni Advisory Board with a minimum of two alumni serving and two on-campus meetings w/chapter per year (5pts)
e. Membership must be at or above chapter avg. for IFC (10 pts)
f. 2 or more officers attend organization’s regional or inter/national leadership conference/convention w/in year (5pts)
g. No judicial infractions w/in the past year as determined by J-Board (10 pts)
Non Compliant Chapters:

Failure to meet Bronze Level minimum expectations and requirements will result in a chapter being brought before the governing Greek council for sanctioning and will be subject to loss of official recognition by the University. For the purpose of this document, “loss of recognition” is defined as loss of privilege afforded registered student organizations, including but not limited to: use of University space and facilities, use of University controlled web space or account, use of University mail boxes, involvement as active members in Greek governing councils including members holding council positions (IFC, PHC, NPHC), and participation in governing council-sponsored activities (Homecoming, Tailgates, Greek Week, etc).

Other potential sanctions and probationary restrictions that may be imposed on non-compliant chapters are: Limited number social events per semester, restrictions on weekday social events, loss of council voting privileges.

Timeline for Non-Compliant Chapters

- After 1 semester: General IFC/PHC/NPHC probation, potential for loss of recognition privileges or restricted recognition depending on severity of non-compliance
  - Chapter must show specific improvements based on deficiencies
  - Must submit improvement plans based on deficiencies
  - Must submit monthly reports concerning the implementation and success of improvement plan
  - Sanctions may run from only those stipulations listed above to loss of privileges
- 2 semesters: Specific Council probation, Social restrictions or closing, other loss of privileges
- 3 semesters: chapter faces loss of University recognition and Greek Council votes to remove